



Purpose

Tetra Tech has prepared these minutes from the September 24, 2013, Steering Committee meeting for the Cook County Multi-Jurisdictional All Hazards Mitigation Plan (HMP). The purposes of the meeting were to introduce the public outreach strategy, determine the hazards of concern, define critical facilities, and approve a mission statement.

Meeting Attendees: An attachment to these minutes includes contact information for all meeting attendees and Steering Committee members.

Quorum: Yes

Public Comment: There were no public comments.

Handouts: Agenda; public outreach strategy; risk assessment update; list of potential hazards of concern; the Steering Committee suggested critical facilities definitions; proposed critical facilities definition; proposed mission statement; and goal-setting exercise.

Discussion Items

1. Welcome and Introductions

- a. Gene Ryan, Cook County Department of Homeland Security and Emergency Management, welcomed everyone and reviewed building rules, emergency procedures, and restroom locations.
- b. Chair Sam Pulia welcomed everyone to the meeting and thanked them for their participation. Chair Pulia requested and received approval of the meeting agenda and the minutes of the August 27, 2013, Steering Committee meeting.

2. Introduce Public Outreach Strategy

Cynthia Bianco reviewed the public outreach strategy handout. The following key points were discussed:

- a. The public outreach strategy is a robust strategy that will require the input and assistance of Steering Committee members.
- b. The project website will include contact information for Steering Committee members, including phone numbers. The site will be updated frequently with materials that can be used by all Steering Committee members and jurisdictions participating in the HMP (Planning Partners).



3. Risk Assessment Update

Rob Flaner reviewed the status of data collection for the risk assessment portion of the project. The following key points were discussed:

- a. Tetra Tech has received a lot of data from the County assessor's office, Metropolitan Water Reclamation District (MWRD), and other sources, which Tetra Tech will use to create a critical facilities inventory after the critical facilities definition is finalized.
- b. Tetra Tech has received very good floodplain data from MWRD. FEMA requires that risk be assessed within the FEMA-mapped floodplain, but Tetra Tech will also assess risk within the MWRD-mapped floodplain because the MWRD data is more detailed.

4. Determine Hazards of Concern

The list of hazards of concern was reviewed and approved by the Steering Committee.

5. Define Critical Facilities

Cynthia Bianco provided an overview of why the Steering Committee needs to define "critical facilities" for the HMP. Approximately 15 Steering Committee members provided feedback on the critical facilities definition homework assigned at the last Steering Committee meeting. Their responses were reviewed and used to create a proposed definition. The following key points were discussed:

- a. The definition will cover at least 115 municipalities within Cook County and therefore must be flexible. It is important to be inclusive so that the Planning Partners can get funding for mitigation projects that include these facilities.
- b. The definition supports data gathering. Data will be sent to the Planning Partners for review. The Planning Partners will be asked to provide additional information if it is of better quality or more detailed than the initial data collected. They must be able to review the data and provide responses within a reasonable amount of time.
- c. The list of examples provided in the proposed definition needs to be broad enough for all Planning Partners to include any facilities that they deem to be critical and potentially in need of mitigation projects.
- d. The Steering Committee approved the critical facilities definition but asked the Planning Team to provide additional guidance to help Planning Partners determine critical facilities. The final definition and guidance will be reviewed at the next Steering Committee meeting.



6. Approve Mission Statement

Cynthia Bianco reviewed the purpose of the mission statement and the proposed mission statement drafted by the Planning Team. The following key points were discussed:

- a. The phrase “utilize the best available science and technology to identify risks” and the phrase “through partnerships” can be removed from the mission statement and may become goals of the HMP.
- b. The mission statement will be rewritten to state: “Identify risks and sustainable cost-effective actions to mitigate the impact of natural hazards in order to protect the life, health, safety, welfare, and economy of the communities of Cook County.”

7. Homework/Action Items for Next Meeting

The Steering Committee was given a goal-setting exercise to complete by October 4.

Next Steps

Planning Team

- The Planning Team will revise the list of example facilities used to clarify the definition of critical facilities.

Steering Committee

- Steering Committee members will provide any comments on the public outreach strategy or additional questions to be included in the list of frequently asked questions to Sandy Anagnostopoulos via email prior to the next Steering Committee meeting.
- Steering Committee members will complete the goal-setting exercise and provide feedback to Sandy Anagnostopoulos no later than October 4.

Tetra Tech

- Tetra Tech will revise the definition of “critical facilities” to reflect the comments of the Steering Committee. This will be discussed by the Planning Team and emailed to the Steering Committee prior to the next meeting.
- Tetra Tech will revise the project mission statement to reflect the input of the Steering Committee.

Next Steering Committee Meeting

Tuesday, October 22, 2013, 10:00 a.m. to 12:00 p.m.

Cook County Pedway Conference Room, 69 W. Washington Street, Chicago, Illinois



Points of Contact

Gene Ryan, Cook County Subcommittee Co-Chair
312-603-8547
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Dana Curtiss, Cook County Subcommittee Co-Chair
312-603-8191
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Susie Park, Cook County Director of Finance
312-603-8177
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Rob Flaner, Tetra Tech Lead HMP Planner
208-939-4391
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Sandy Anagnostopoulos, Tetra Tech Planner
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Ed Schuessler, Tetra Tech Project Manager
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Andy Mazzeo, Tetra Tech THIRA Lead
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Cook County Department of Homeland Security and Emergency Management
Cook County Multi-Jurisdictional All Hazards Mitigation Plan

Steering Committee Meeting
September 24, 2013

Attachment
Meeting Attendees
(Steering Committee, Planning Team, and Additional Attendees)



Steering Committee Members

Name	Agency/Organization	Email	Phone	Present?
Alexander-Maxie, Yvette	American Red Cross	yvette.alexander@redcross.org	312-907-2008	Y
Bennett, Gerald	Southwest Council of Mayors	mayorbennett@paloshillsweb.org	708-598-3400 ext. 101	Y
Bunge, Dave	ComEd	david.bunge@comed.com	815-529-1379	Y
Bush, Leslie	U.S. Army Corps of Engineers	Not available	Not available	Y
Cosme, Michael	Metropolitan Water Reclamation District of Greater Chicago	public.affairs@mwr.org	312-751-6633	Y
Doughtie, Matt	City of Chicago Office of Emergency Management and Communications	mdoughtie@cityofchicago.org	312-746-9462	Y
Dufkis, Leonard	Cook County Forest Preserve District	leonard.dufkis@cookcountyil.gov	708-771-1551	N
Eber, Brian	Illinois Department of Natural Resources, Office of Water Resources	brian.eber@illinois.gov	847-608-3100 ext. 32059	Y
Fowler, Mark	North West Municipal Conference	mfowler@nwmc-cog.org	847-296-9200 ext. 25	Y
Frum, Sandra	North West Municipal Conference	frum@northbrook.il.us	847-272-2816	Y
Gallagher, Jack	Village of Oak Lawn	jgallag@oaklawn-il.gov	708-499-7044	N
Hardin, Tom	Cook County Department of Homeland Security and Emergency Management	thomas.hardin@cookcountyil.gov	312-603-8180	Y
Haywood, Dave	MABAS	haywood@mabas-il.org	708-878-5232	Y
James, Neil	West Central Municipal Conference	njames@westcook.org	708-453-9100	Y-phone



Steering Committee Members

Name	Agency/Organization	Email	Phone	Present?
LaFosse, Ricardo	Cook County Bureau of Technology	Ricardo.LaFosse@cookcountyil.gov	Not available	N
Land, Cameron	U.S. Coast Guard	Cameron.D.Land@uscg.mil	630-986-2155	Y
Lipman, Chris	Cook County Department of Environmental Control	christopher.lipman@cookcountyil.gov	Not available	Y
Lovero, Robert	West Cook Municipal Conference	rlovero@ci.berwyn.il.us	708-788-2567	N
Kilday, Mary	Cook County Department of Transportation and Highways	mary.kilday@cookcountyil.org	312-603-1708	N
Mack, Bob	Cook County Department of Transportation and Highways	Robert.Mack1@cookcountyil.gov	312-603-1711	Y
Matthys, Janet	Village of Westchester	jmatthys@westchester-il.org	Not available	Y
McCurdy, Kelli	City of Chicago, Office of Emergency Management and Communications	kelli.mccurdy@cityofchicago.org	312-590-5036	Y
Miller, Stacy	U.S. Coast Guard	stacy.l.miller@uscg.mil	630-986-2155	N
Murphy, Barrett	Chicago Department of Water Management	barrett.murphy@cityofchicago.org	Not available	Y
Neitzke, Tom	Wheeling Township	tneitzke@wheelingtowship.com	Not available	Y
Neubauer, Jason	U.S. Coast Guard	jason.d.neubauer@uscg.mil	630-986-2155	N
Paesel, Ed	South Suburban Mayors and Managers Association	paesel@ssmma.org	708-922-4670	N
Pulia, Sam	Village of Westchester	spulia@westchester-il.org	708-345-2873	Y



Steering Committee Members

Name	Agency/Organization	Email	Phone	Present?
Rajceвич, T.J.	North Shore University Health System	trajceвич@northshore.org	Not available	Y
Ramaker, Jill	North Shore University Health System	iramaker@northshore.org	847-480-2642	N
Reardon, Jay	Mutual Aid Box Alarm System (MABAS)	reardon@mabas-il.org	847-403-0500	N
Roulo, Ronald	Nicor Gas	rroulo@nicor.com	630-388-3932	Y
Ryan, Gene	Cook County DHSEM	gene.ryan@cookcountyil.gov	312-603-8547	Y
Saewert, Scott	Wheeling Township Commissioner	ssaewert@wheelingtowship.com	847-259-7730 ext. 41	Y
Schaefer, John	South Suburban Public Works Coalition	jschaefer@village.homewood.il.us	708-206-3470	Y
Schnoes, Kevin	Cook County Department of Environmental Control	Kevin.Schnoes@cookcountyil.gov	312-533-0374	Y
Sheahan, Terry	Chicago Department of Public Health	terry.sheahan@cityofchicago.org	312-745-3133	Y
Snow, Murray	Village of Oak Park	msnow@oak-park.us	708-358-5488	Y
Williams, Lenny	Illinois Army National Guard	leonard.a.williams8.mil@mail.mil	Not available	N



Additional Meeting Attendees

Name	Agency/Organization	Email	Phone	Present?
Anagnostopoulos, Sandy	Tetra Tech, Inc.	sandy.anagnostopoulos@tetrattech.com	312-201-7723	Y
Bianco, Cynthia	Tetra Tech, Inc.	cynthia.bianco@tetrattech.com	973-630-8044	Y
Curtiss, Dana	Cook County (DHSEM)	dana.curtiss@cookcountyil.gov	312-603-8191	Y
Duren, Eileen	B2B Strategic Solutions	eileen@b2bssi.com	708-439-2220	Y
Flaner, Rob	Tetra Tech, Inc.	rob.flaner@tetrattech.com	208-939-4391	Y – Phone
Graziano, Ron	Cook County DHSEM	ron.graziano@cookcountyil.gov	312-515-7573	Y
Mauer, Julie	B2B Strategic Solutions	juliem@b2bssi.com	224-715-8260	Y
Nugent, Samantha	Cook County DHSEM	samantha.nugent@cookcountyil.gov	Not available	N
O'Toole, Molly	Molly O'Toole & Associates	molly@mollyotoole.com	630-889-9774	Y
Park, Susie	Cook County DHSEM	susie.park@cookcountyil.gov	312-603-8177	Y
Schuessler, Ed	Tetra Tech, Inc.	ed.schuessler@tetrattech.com	312-201-7766	Y
Studnicka, Kent	Cook County DHSEM	kent.studnicka@cookcountyil.gov	405-436-7123	Y
Tilton, Thomas	Cook County DHSEM	thomas.tilton@cookcountyil.gov	312-399-0411	Y



Steering Committee Meeting
Tuesday, September 24, 2013

Name	Agency	Email	Phone	Present?
Commander Lovell	U.S. Coast Guard	Not available	Not available	Y
Hudson, Joy	Cook County DHSEM	joy.hudson@cookcountyil.gov	312-630-8180	Y
Pedersen, Barrett	Village of Franklin Park	barrett@vofp.com	847-671-8235	Y