



Purpose

Tetra Tech has prepared these minutes from the March 25, 2014, Steering Committee meeting for the Cook County Multi-Jurisdictional All Hazards Mitigation Plan (HMP). The purposes of the meeting were to review the status of Planning Partner jurisdictional annexes, to review ongoing public outreach efforts, to approve a plan maintenance strategy, and to discuss county-wide mitigation actions.

Meeting Attendees: Attachment A to these minutes includes contact information for all meeting attendees and Steering Committee members.

Quorum: Yes

Public Comment: There were no public comments.

Handouts: Agenda, Public Information Bulletin 8, draft Plan Maintenance Strategy, and the results of the Strengths, Weaknesses, Obstacles, and Opportunities (SWOO) session.

Discussion Items

1. Welcome and Introductions

- a. Gene Ryan, Cook County Department of Homeland Security and Emergency Management, welcomed everyone and reviewed building rules and emergency procedures.
- b. Chair Sam Pulia welcomed everyone to the meeting and thanked them for their participation. Chair Pulia requested and received approval of the meeting agenda and the minutes of the February 11, 2014, Steering Committee meeting.

2. Update on Jurisdictional Annexes

Sandy Anagnostopoulos, Tetra Tech, updated the committee on the status of the Planning Partners' jurisdictional annexes. On March 7, approximately 40 annexes had been received. As of today (March 25), 83 annexes have been received. Friday, March 28, is the final deadline for the Planning Partners to submit their jurisdictional annexes. Tetra Tech and DHSEM staffs are working with the Planning Partners to finalize their annexes by the deadline. Sandy Anagnostopoulos anticipates that there will be approximately 100 jurisdictional annexes completed by the final deadline.

Volume 1 of the draft HMP will be posted to the project Sharepoint site by May 6 for review by the Steering Committee.

3. Update on Public Information Strategy and Public Meetings

Sandy Anagnostopoulos stated that there are approximately 1,000 responses to the HMP public information survey. She asked all committee members to take the survey if they had not yet done so. She also asked that they promote the survey as widely as possible, including allowing time during meetings for participants to complete the survey. Information about the survey will be going to all county employees in the next two weeks.

The next public meetings are tentatively scheduled for May 28 through May 30, 2014. During these meetings, the public will have the opportunity to review and comment on the draft HMP. Rob Flaner



stated that a Saturday meeting is a possibility if it can be held in conjunction with another community event that will ensure greater participation.

All Planning Partners who did not attend the public meetings in December 2013 must attend one of these meetings in order to fulfill their Planning Partner expectations. Additional information will be provided as soon as the meetings are confirmed.

The Village of Westchester is hosting a flooding seminar on April 30 at 7:00 p.m. at the Westchester Primary School. The goal is to educate homeowners about what they can do to prepare for flooding in their home and community. All are welcome to attend. Sam Pulia will forward information to the Steering Committee. The Planning Team will provide information bulletins and public information surveys for distribution at the seminar. Planning Team members may attend the seminar to assist with the surveys and distribution of informational materials.

4. Develop and Approve Plan Maintenance Strategy

Sandy Anagnostopoulos introduced the proposed plan maintenance strategy to the Steering Committee. Rob Flaner stated that progress reporting is not a requirement of the Disaster Mitigation Act, but it should be done to ensure that the HMP remains dynamic. Annual progress reporting will also make the 5-year update easier to complete for the County and for the Planning Partners. To facilitate the annual progress reporting, DHSEM will send a report template to each Planning Partner. The Planning Partners will use the template to report progress on implementing their jurisdictional annex, identifying completed mitigation actions, adding new mitigation actions, and/or changing information such as points of contact.

Molly O'Toole suggested removing the third bullet point under Section 7.4 of the proposed plan maintenance strategy, which is the requirement to include a brief discussion about why targeted strategies were not completed. Removal of this bullet point will ease Planning Partner concerns in choosing mitigation actions to include in their jurisdictional annexes.

The role of the Steering Committee is an important component of the proposed plan maintenance strategy, and the Steering Committee will assist in overseeing progress on implementation.

The progress reports will be posted to the HMP project website, which will be maintained by the County. In addition, the County will issue a press release alerting the media and the public that the progress reports have been completed and are available for review.

The proposed plan maintenance strategy was approved by the Steering Committee without dissent.

5. Develop and Approve County-wide Actions

Sandy Anagnostopoulos reviewed a list of potential Planning Partner and county-wide mitigation actions to initiate discussion by the Steering Committee. See Attachment B for the list of suggested action items developed by the Steering Committee.

The Forest Preserve District of Cook County (FPDCC) is in the process of adopting the Chicago Wilderness Green Infrastructure Plan. The FPDCC is creating a Sustainable Water Action Team (SWAT), which will be written into their action plan. Leonard Dufkis has information on the FPDCC activities and will provide it to those who are interested. The FPDCC is a "strength" for the planning area that will be added in the SWOO summary distributed to the Steering Committee.



6. Homework/Action Items for Next Meeting

- The Steering Committee members will review Volume 1 of the draft HMP when it is posted to the Sharepoint site.
- Steering Committee members will continue to promote the public information survey.
- Steering Committee members will send to Sandy Anagnostopoulos (via email) any additional action items to be included in county-wide action plan.

Next Steps

Tetra Tech and Steering Committee

Sandy Anagnostopoulos will send an email to all Steering Committee members with instructions for accessing the Sharepoint site. All Steering Committee members will need to log on and review the draft plan after it is posted. This log in will need to be completed by May 6, 2014.

Next Steering Committee Meeting

Please note new date! Tuesday, May 6, 2014, 10:00 a.m. to 12:00 p.m.
Cook County Building, 69 W. Washington Street, Chicago, Illinois, 26th Floor

Points of Contact

Gene Ryan, Cook County Subcommittee Co-Chair
312-603-8547
gene.ryan@cookcountyil.gov

Dana Curtiss, Cook County Subcommittee Co-Chair
312-603-8191
dana.curtiss@cookcountyil.gov

Susie Park, Cook County Director of Finance
312-603-8177
susie.park@cookcountyil.gov

Rob Flaner, Tetra Tech Lead HMP Planner
208-939-4391
rob.flaner@tetrattech.com

Sandy Anagnostopoulos, Tetra Tech Planner
312-201-7723
Sandy.anagnostopoulos@tetrattech.com

Ed Schuessler, Tetra Tech Project Manager
312-201-7766
Ed.schuessler@tetrattech.com

Andy Mazzeo, Tetra Tech THIRA Lead
302-283-2233
Andy.Mazzeo@tetrattech.com

Attachment A
Meeting Attendees
(Steering Committee, Planning Team, and Additional Attendees)



Steering Committee Members

| Name | Agency/Organization | Email | Phone | Present? |
|-------------------------|--|--|-------------------------|----------|
| Alexander-Maxie, Yvette | American Red Cross | yvette.alexander@redcross.org | 312-907-2008 | Y |
| Bennett, Gerald | Southwest Council of Mayors | mayorbennett@paloshillsweb.org | 708-598-3400 ext. 101 | N |
| Bunge, Dave | ComEd | david.bunge@comed.com | 815-529-1379 | Y |
| Bush, Leslie | U.S. Army Corps of Engineers | Not available | Not available | N |
| Cosme, Michael | Metropolitan Water Reclamation District of Greater Chicago | public.affairs@mwrđ.org | 312-751-6633 | Y |
| Doughtie, Matt | City of Chicago Office of Emergency Management and Communications | mdoughtie@cityofchicago.org | 312-746-9462 | N |
| Dufkis, Leonard | Cook County Forest Preserve District | leonard.dufkis@cookcountyil.gov | 708-771-1551 | Y |
| Eber, Brian | Illinois Department of Natural Resources, Office of Water Resources | brian.eber@illinois.gov | 847-608-3100 ext. 32059 | N |
| Fowler, Mark | North West Municipal Conference | mfowler@nwmc-cog.org | 847-296-9200 ext. 25 | N |
| Frum, Sandra | North West Municipal Conference | frum@northbrook.il.us | 847-272-2816 | Phone |
| Gallagher, Jack | Village of Oak Lawn | jgallag@oaklawn-il.gov | 708-499-7044 | N |
| Hardin, Tom | Cook County Department of Homeland Security and Emergency Management | thomas.hardin@cookcountyil.gov | 312-603-8180 | N |
| Haywood, Dave | MABAS | haywood@mabas-il.org | 708-878-5232 | Y |
| James, Neil | West Central Municipal Conference | njames@westcook.org | 708-453-9100 | N |



Steering Committee Members

| Name | Agency/Organization | Email | Phone | Present? |
|------------------|--|--|---------------|----------|
| Kozak, Scott | U.S. Army Corps of Engineers | Not available | Not available | N |
| LaFosse, Ricardo | Cook County Bureau of Technology | Ricardo.LaFosse@cookcountyil.gov | Not available | N |
| Land, Cameron | U.S. Coast Guard | Cameron.D.Land@uscg.mil | 630-986-2155 | Y |
| Lipman, Chris | Cook County Department of Environmental Control | christopher.lipman@cookcountyil.gov | Not available | Y |
| Lovero, Robert | West Cook Municipal Conference | rlovero@ci.berwyn.il.us | 708-788-2567 | N |
| Kilday, Mary | Cook County Department of Transportation and Highways | mary.kilday@cookcountyil.org | 312-603-1708 | N |
| Matthys, Janet | Village of Westchester | jmatthys@westchester-il.org | Not available | N |
| McCurdy, Kelli | City of Chicago, Office of Emergency Management and Communications | kelli.mccurdy@cityofchicago.org | 312-590-5036 | Y |
| Miller, Stacy | U.S. Coast Guard | stacy.l.miller@uscg.mil | 630-986-2155 | N |
| Murphy, Barrett | Chicago Department of Water Management | barrett.murphy@cityofchicago.org | Not available | N |
| Neitzke, Tom | Wheeling Township | tneitzke@wheelingtowship.com | Not available | N |
| Neubauer, Jason | U.S. Coast Guard | jason.d.neubauer@uscg.mil | 630-986-2155 | N |
| Paesel, Ed | South Suburban Mayors and Managers Association | paesel@ssmma.org | 708-922-4670 | N |
| Pulia, Sam | Village of Westchester | spulia@westchester-il.org | 708-345-0020 | Y |



Steering Committee Members

| Name | Agency/Organization | Email | Phone | Present? |
|-----------------|---|--|----------------------|----------|
| Rajcevich, T.J. | North Shore University Health System | trajcevich@northshore.org | Not available | N |
| Ramaker, Jill | North Shore University Health System | jramaker@northshore.org | 847-480-2642 | N |
| Reardon, Jay | Mutual Aid Box Alarm System (MABAS) | reardon@mabas-il.org | 847-403-0500 | N |
| Ryan, Gene | Cook County DHSEM | gene.ryan@cookcountyil.gov | 312-603-8547 | Y |
| Saewert, Scott | Wheeling Township Commissioner | ssaewert@wheelingtowship.com | 847-259-7730 ext. 41 | Phone |
| Schaefer, John | South Suburban Public Works Coalition | jschaefer@village.homewood.il.us | 708-206-3470 | Y |
| Schnoes, Kevin | Cook County Department of Environmental Control | Kevin.Schnoes@cookcountyil.gov | 312-533-0374 | Y |
| Sheahan, Terry | Chicago Department of Public Health | terry.sheahan@cityofchicago.org | 312-745-3133 | Y |
| Snow, Murray | Village of Oak Park | msnow@oak-park.us | 708-358-5488 | N |
| Williams, Lenny | Illinois Army National Guard | leonard.a.williams8.mil@mail.mil | Not available | N |



Planning Team Members

| Name | Agency/Organization | Email | Phone | Present? |
|------------------------|----------------------------|--|---------------|----------|
| Anagnostopoulos, Sandy | Tetra Tech, Inc. | sandy.anagnostopoulos@tetrattech.com | 312-201-7723 | Y |
| Bianco, Cynthia | Tetra Tech, Inc. | cynthia.bianco@tetrattech.com | 973-630-8044 | N |
| Curtiss, Dana | Cook County (DHSEM) | dana.curtiss@cookcountyil.gov | 312-603-8191 | Y |
| Derevyanny, Natalia | Cook County (DHSEM) | natalia.derevyanny@cookcountyil.gov | 312-603-8286 | Y |
| Duren, Eileen | B2B Strategic Solutions | eileen@b2bssi.com | 708-439-2220 | Y |
| Fernandez, Elizabeth | Cook County (DHSEM) | elizabeth.fernandez@cookcountyil.gov | Not available | N |
| Flaner, Rob | Tetra Tech, Inc. | rob.flaner@tetrattech.com | 208-939-4391 | Phone |
| Graziano, Ron | Cook County DHSEM | ron.graziano@cookcountyil.gov | 312-515-7573 | N |
| Mauer, Julie | B2B Strategic Solutions | juliem@b2bssi.com | 224-715-8260 | Y |
| O'Toole, Molly | Molly O'Toole & Associates | molly@mollyotoole.com | 630-889-9774 | Y |
| Park, Susie | Cook County DHSEM | susie.park@cookcountyil.gov | 312-603-8177 | N |
| Schuessler, Ed | Tetra Tech, Inc. | ed.schuessler@tetrattech.com | 312-201-7766 | Y |
| Studnicka, Kent | Cook County DHSEM | kent.studnicka@cookcountyil.gov | 405-436-7123 | N |
| Tilton, Thomas | Cook County DHSEM | thomas.tilton@cookcountyil.gov | 312-399-0411 | N |



Additional Meeting Attendees

| Name | Agency | Email | Phone | Present? |
|--------------|--|--|--------------|----------|
| McGee, Tylon | Cook County DHSEM | tylon.mcgee@cookcountyil.gov | 312-408-5220 | Y |
| Smith, Tom | Federal Emergency Management Agency (FEMA) | Thomas.Smith@fema.gov | 312-408-5220 | Y |
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Attachment B
Suggested County-Wide Action Items



Suggested County-wide Mitigation Actions

- Maintain hazard mitigation plan website.
- Support Planning Partner education and training by hosting mobile training centers.
- Leverage public outreach capabilities, such as Community Emergency Response Teams (CERT).
- Add an educational component to disaster response activities.
- Public outreach and information activities:
 - Make the information bulletins available to the Planning Partners in a format that they can revise to make it specific to their community.
 - Create additional public outreach and public information materials for use throughout the county.
 - Create information bulletins or other informational materials for each identified hazard. Include information for residents on how they can be better prepared.
 - Add links to informational websites, such as the Federal Emergency Management Agency (FEMA) to the HMP website.
- Develop county-wide disaster intelligence capabilities and make information available to all parties who need it.
- Incorporate public safety issues pertaining to flood-prone roads, as identified by the public safety consortium.
- Investigate opportunities to create new funding sources for mitigation actions.
- Investigate opportunities to leverage existing funding for mitigation actions.
- Investigate opportunities to create new partnerships.